

HAVANT BOROUGH COUNCIL

At a meeting of the Southern Coastal Group held on 23 September 2016

Present: Mr Neil Watson (Chairman)

Dr Ken Buchan, Dorset County Council
Mr Lyall Cairns, Eastern Solent Coastal Partnership
Steve Cook, New Forest District Council
Dr Samantha Cope, New Forest District Council
Nick Gray, Environment Agency
Dr David Harlow, Bournemouth Borough Council
Mr Matt Hosey, Eastern Solent Coastal Partnership
Mr Nick Lyness, Environment Agency
Karen McHugh, Solent Forum
Mr Stevyn Ricketts, Gosport Borough Council
Mr David Robson, Borough of Poole Council
Mr Steve Woolard, Christchurch Borough Council
Travis Mason, Channel Coastal Observatory
Mark Stratton, Eastern Solent Coastal Partnership
Stuart McVey, Channel Coastal Observatory
Jenny Jakeways, Isle of Wight Council
Dominic Henly, Chichester District Council
Grant Armfield, Dorset Councils Partnership

88 Apologies

Apologies for absence were received from Sarah Cairns, Nick Hardiman, Bryan Curtis, Tim Adams, Mike Goater, Uwe Dornbusch and Stuart Terry.

89 To confirm the minutes of the meeting of the Southern Coastal Group held on 24 June 2016 (Paper A)

RESOLVED that the minutes of the meeting of 24 June 2016 be set as a correct record.

90 Chairman's Update on Coastal Issues (Paper B)

The Chairman introduced the update papers from the Environment Agency and outlined the content. The outline included:

- An update on meetings and teleconferences that had taken place since the last meeting and the issues discussed. Officers discussed key topics that should be raised as part of the next round of coastal chair meetings and the following areas were suggested:
 - Exercise surveys and concerns over the south coast LRFs.
 - The inclusion of private assets in Coastal Asset Data.
 - Protection of landfill sites

- Concerns over the allocation of coastline and fluvial schemes - Coastline schemes were considered expensive and legacy benefits were not being considered, meaning the formula for allocation may need to be challenged to ensure a fairer distribution. Officers were asked to send any evidence of this to Lyall Cairns and the Chairman agreed to circulate these issues at the next round of coastal chair meetings.
- The future of the 6-Year Plan after 2021 - the possibility of a new 6-Year Plan following 2021 would depend on the success of the current plan.
- Maintenance and rehabilitation of promenades and waterfront walls.
- The impact of climate change on future flood risk - A report would be published on the possible extreme outcomes.
- Dorset Partnership potential - Papers would be submitted to the Cabinets at Poole and Dorset Councils shortly. The Partnership would investigate other local authorities becoming involved.
- National Flood Resilience Review. Reviews were undertaken following the floods in Cumbria / Yorkshire and stress tested forecasting models across the county with a focus on impacts to infrastructure.

91 Finance Update and Recommendation to Sign Last Year's Accounts (Paper C)

The Chairman introduced the SCOPAC / Southern Coastal Group Accounts Finance Report and discussed the papers. Officers discussed the concern over the current unallocated portion of this year's budget within the business plan themes.

Officers discussed allocating funds towards the procurement of a new Minor Works Framework. The current framework was due to expire on 3 January 2017 and had previously split the costs of the framework between member authorities. The new proposal would see costs underwritten at the start of the exercise and allow for all SCG and SCOPAC members to use the framework when needed. This would be for a four-year duration.

It was RECOMMENDED to SCOPAC that these accounts be submitted for approval.

The Group RESOLVED to support the recommendation to SCOPAC to allocate £23,000 in order to give all subscribing local authorities access to the Minor Works Framework for the next four years.

92 Presentation on Shingle-B (Travis Mason)

The Chairman invited Travis Mason from Channel Coast Observatory to deliver a presentation to the Group on Shingle-B. Shingle-B was an online tool that could be used for the prediction of shingle beach profiles under the influence of bi-modal sea states. The presentation included a short demonstration on using the software and reminded officers of the Annual Partners Meeting on 3 November 2016.

The Group discussed sending a note through the Professional Services Framework to ensure all clients were aware of Shingle-B, as efficiency savings were possible.

93 Coastal Monitoring Update (Stuart McVey - Paper D)

The Chairman invited Stuart McVey to introduce the report to officers and give an update on the Southeast Regional Coastal Monitoring Programme.

Officers were informed that a small update to software programmes would be needed following the Ordnance Survey Transformation OSTN15 / OSGM15.

Officers discussed the use of laser scanners to conduct surveys of seawalls to identify any signs of movement or damage and allow for data comparison. The Group also considered the possibility of using BIM software for all coastal assets.

The meeting was adjourned at 11.27 and reconvened at 11.37

94 Business Plan Update Development of Budget Themes (Presentation) (Lyll Cairns)

The Chairman invited Lyll Cairns to introduce the item and discuss the update of the SCG Business Plan and the development of budget themes. The Group were shown a proposed format for the plan and discussed the data that would need to be included. The Business Plan Update had the ultimate ambition to prioritise tasks and assign key officers to lead on these, and promote an inclusive way of working. It was also highlighted that this would need to be cross-referenced with the relevant SMP Plans.

It was suggested that a workshop would be arranged for Wednesday 9 November 2016 to populate priorities within the plan.

95 Workshop Proposal for 9 November

It was AGREED that a workshop be arranged for Wednesday 9 November to consider and populate the SCG Business Plan.

96 SMPs and Action Plans (Dave Robson)

The Chairman invited Dave Robson to update the Group on this item. A further revision exercise had taken place to reduce the number of live actions included in the SMPs.

Officers discussed the Group's role as an overseer of the plans, with working groups and risk management authorities maintaining direct responsibility for each respective plan. It was agreed that the SMPs needed to be regularly reviewed and reported back to the Group, while officers should maintain a collective understanding of the actions.

It was agreed that consideration of the SMPs would form part of the 9 November workshop.

97 Presentation on SCG Programme Management Tool (Mark Stratton - Paper E)

The Chairman invited Mark Stratton to deliver a presentation on the SCG Programme Management Tool to the Group. The presentation outlined the following points:

- There was no effective system in place to maintain live oversight of programme management.
- The Tool had the potential to identify links and possible efficiencies and had already produced savings when used to inform projects.
- The Tool produced images of the coastline which allowed for useful understanding of different aspects such as spacing between projects and stage of progress.

Officers agreed to populate a copy of the spreadsheet and review the maps and graphics with the data provided at the next meeting.

98 Asset Coast Proposal (Paper F)

The Chairman introduced a paper on Coastal Asset Data Management. The paper outlined a national business case for project to use FDGIA to enable Coast Protection Authorities to establish a consistent dataset in a nationally available system.

Officers discussed the need to use information from historic surveys and the expertise of members. Funds would go towards the acquisition, data storage and quality control of the product.

It was agreed that the Chairman would raise this at the next meeting of the coastal chairs, the Chairman would arrange a meeting with the ESCP, New Forest District Council and Isle of Wight Council to discuss further and a paper would be submitted to the next meeting of the Group.

99 Research Report (Sam Cope - Paper G)

Dr Samantha Cope gave an overview on the progress of the Research Programme. The update included details of ongoing research projects and those that had reached completion.

The following studies were discussed:

- Coastal Sediment Budget Project – The report was now complete and web results would be published shortly. Dr Matthew Wadey would be presenting an item on this at the SCOPAC meeting on 7 October 2016.
- Establishing shingle transport pathways – Church Norton Spit – Dr Uwe Dornbusch would be uploading a summary on the first part of the project shortly. A second student was being sourced to undertake the second part of the study.
- Beach response in front of structures in open coast – The work was due to start in the winter of 2016/17. Subject to the completion of a successful test, the ESCP would apply SCOPAC funding to further sites.
- Monitoring of Poole Nearshore Replenishment Trials – The report was being finalised with a view to publish shortly. Officers discussed a presentation on this to SCOPAC in April, following the results of a survey after the winter of 2016/17.
- Scanning of Historical Aerial Photography – The first part of the project had been delivered and photographs to be scanned for the second part of the project were being scoped.
- Maintenance of Coastal Structures – Phase 1: Timber Groynes – An updated manual entitled 'CIRIA Groynes in Coastal Management manual' will reflect use of other materials such as plastic or rock. A scoping questionnaire had been emailed to engineers investigating what information exists on various groyne fields, ahead of a national workshop before February 2017.
- Dismantling of Timber Groynes at Bournemouth Borough Council – Dave Harlow informed the Group that initial inspection of the dismantled groynes had highlighted consistent effects on the timber. A report would be published shortly with further details.
- Update on the SCOPAC Sediment Transport Study – The maps were nearing completion with a target date for before Christmas. Maps would be circulated to engineers shortly for review.

100 News and Announcements from Members

The Chairman invited Karen McHugh from Solent Forum to discuss a project entitled 'Beneficial Use of Dredgings in the Solent (BUDS)'. The project aimed to establish where dredgings were coming from and where they were going, and gain a better understanding of sediment in the Solent and any potential beneficial uses. Solent Forum had allocated £5,000 to this project and Karen asked the Group for a further £5,000 of funding to enable phase one of the project to start.

It was agreed that this would be considered at the workshop on 9 November.

The meeting commenced at 10.00 am and concluded at 1.06 pm